



Ndlovu Care Group is a South African NGO based in a rural environment, Elandsdoorn, Limpopo Province, which provides comprehensive integrated Health/Community Development services and Research

Visit our website www.ndlovucaregroup.com

Ndlovu Vocational School trading as Ndlovu Medical Trust is a training centre accredited with the CETA as our primary SETA. We offer accredited apprenticeship, learnerships and skills programmes to educate and upskill individuals willing to pursue a successful career in the construction industry. We also provide training to the unemployed so those individuals become more marketable by better positioning themselves in the job market.

We are looking for dynamic well-experienced and registered Facilitators, Assessors and Moderators with Construction Education and Training Authority (CETA), who wants to work for an organisation with a real community feel for the following trades:

Carpentry - Facilitator and Assessor

Job Purpose:

Provide education, training, assessor and quality assurance services to ensure the proper application of all ETQA policy and procedures, compliance to the achievement of all ETQA processes.

Main responsibilities:

- Facilitator in a classroom and engage in class facilitation which will foster a purposeful progression in learning,
- Perform both learner formative and summative assessments.
- Perform and demonstrate to learners practical carpentry/Painting/Bricklaying activities in the workshop.
- Prepare lessons, considering orientation, NQF Levels, SAQA, SETA ETQA and QCTO prescripts and guidelines, new approaches, techniques, evaluation, aids, etc. in their field.
- Take on a leadership role in respect of the Unit Standards, modules, learning area/outcome or NQF Level, if required.
- Plan, co-ordinate, control, administer, evaluate, record and report on learners' academic progress.
- Recognize that learning is an active process and be prepared to use a variety of strategies to meet outcomes of the roll out plan.
- Establish a classroom environment which stimulates positive learning and actively engages learners in the learning process.
- Consider and utilize the learners' own experiences as a fundamental and valuable resources.
- Any other ad hoc Duties as may be assigned by NCG management

Educational Background:

Grade 12, N3 in any of the above trades coupled with Facilitator /Assessor and Moderator Certificate + Trade Test certificate in the field of specialisation is compulsory.

Minimum Experience and skills:

- Minimum 1 -2 years facilitation/lecturing experience
- At least 3 years' experience in the trade is required
- Facilitation of relevant unit standards/qualification
- Assessment of relevant unit standards
- Mentoring and Coaching of learners

- Moderation of Assessments
- Proficient in MS Office Applications

Competencies:

- Attention to detail
- Innovative ideas
- Planning and organizing
- Progress monitoring

Candidates should submit their application and detailed CV to Malesela Moabelo , HR Administrator, at fax number 013 262 3498 or by e-mail to recruitment@ndlovu.com

Please note that if you have not had a response from us within 7 days after the closing date of this advert, you can deem your application as unsuccessful.

Closing date: 27 June 2022