



The Ndlovu Research Consortium (NRC) is a collaboration between Utrecht University Medical Centre in the Netherlands, Ndlovu Care Group, and South African Universities. The focus of the South Africa-Netherlands Research Consortium is on HIV/AIDS and its consequences for health and society.

Visit our website [www.ndlovucaregroup.com](http://www.ndlovucaregroup.com)

Ndlovu Research Centre is currently looking for the following motivated candidate to work in Dennilton, Limpopo:-

## Post Basic Pharmacist Assistant

### Job Purpose:

Take Pharmaceutical Research Assistant responsibilities, which may include Preparation and dispensing of investigational drugs and materials for ongoing research studies

### Minimum requirements:

- Basic Pharmacist Assistance qualification recognized by South African Pharmacy Council.
- Registered with the SAPC.
- At least 3 years post qualification experience.
- Knowledge of Good Clinical Practice and clinical trial regulations.
- Ability to work under pressure with a range of individuals in a complex and hectic environment.
- Good communication skills.
- Good interpersonal skills.
- Good computer skills including excellent knowledge of spread sheet programs.
- Knowledge of good pharmacy practice, drug supply management and the relevant legislation.
- Working in a Clinic / Research Centre will be an advantage.
- Sound numerical skills.
- Valid driver's license.

### Responsibilities:

- Assist in all activities in the Ndlovu Care Group Pharmacy;
- Assist in reviewing all protocols for active studies;
- Assist with procedures, medications (dosage, frequency, administration), inclusion/exclusion criteria and amendments;
- Assist with Maintaining drug storage, record keeping and inventory control;
- Assist in monitoring/audit visits;
- Regular communication with key study personnel, medical officers, nurses and sponsors when necessary;
- Assist in procurement of pharmaceutical products;
- Assist in control of pharmacy stock and repacking of medicine;
- Capture script details accurately, and verify patients' details on the system;

- Ensure accurate picking /packing/labelling and checking of medication and be aware of common dosages as well as important drug interactions;
- Ensure all medications are checked for accuracy by and signed by a pharmacist.

Candidates should submit their application and detailed CV to Anita Foulds, HR Administrator, at fax number 013 262 3498 or by e-mail to [recruitment@ndlovu.com](mailto:recruitment@ndlovu.com)

***Please note that if you have not had a response from us within 7 days after the closing date of this advert, you can deem your application as unsuccessful.***

***Closing date: 4 September 2020***